

Town of Franklin



Design Review Commission

**Tuesday, December 12, 2023  
Meeting Minutes**

Chair Sam Williams called the above-captioned meeting to order this date at 7:00 PM, as a remote access virtual Zoom meeting. Members in attendance: Chair Sam Williams, Vice Chair Paul Lopez, Cassandra Bethoney, Amy Adams. Members absent: Andrew Pratt, Associate James Bartro. Also present: Maxine Kinhart, Administrative Staff.

As stated on the agenda, due to the continued concerns regarding the COVID-19 virus, this meeting will be conducted as a remote/virtual Design Review Commission meeting. In an effort to ensure citizen engagement and comply with open meeting law regulations, citizens will be able to dial into the meeting using the provided phone number, or citizens can participate by using the Zoom link provided on the agenda. This meeting was recorded.

**1. The Color Lounge – 20 West Central Street – Install 3D belt sign.**

Mr. Cam Afonso of Signs by Cam, Inc. said this is an existing pylon sign with two faces. He said they are replacing the ones that are there with the same color specs. He said on the building they are removing an old lit cabinet and installing a 3D belt sign with 3-dimensional letters. He said it is pretty straightforward. Mr. Lopez asked for the size of the 3D sign on the building. Mr. Afonso said it was 2' x 12' and is replacing what is there now. He confirmed it was not illuminated. Mr. Lopez said this was the Downtown Commercial district.

**Motion:** To **Approve** the sign package as submitted with the stipulation that the sign is 2' x 12'.  
Motioned by P. Lopez. Seconded by C. Bethoney. Roll Call Vote: Lopez-YES; Bethoney-YES; Adams-YES; Williams-YES. Voted 4-0-0.

**GENERAL MATTERS**

**Approval of Minutes: November 28, 2023**

**Motion:** To **Approve** the November 28, 2023 Meeting Minutes. Motioned by P. Lopez. Seconded by C. Bethoney. Roll Call Vote: Lopez-YES; Bethoney-YES; Adams-YES; Williams-ABSTAIN. Voted 3-0-1.

**Old Business**

Chair Williams said he talked to Building Commissioner Gus Brown about NRG Lab regarding signage; he said Mr. Brown was going to talk to NRG Lab about it.

**New Business**

Ms. Kinhart discussed that Mac City was trying to get a building permit. She said she told them they needed to go before the Design Review Commission. She said the owners of the sign on top of the Rockland Trust building downtown want to do something; they may be grandfathered, but they are not sure. She said the

Commission does not meet again in December. She confirmed that the 2024 meeting schedule was approved at the last meeting.

Chair Williams stated that a Valvoline was going in where Jiffy Lube used to be off West Central Street. He said they do not have any signs yet, and they have not come before the Commission. Ms. Kinhart stated that she spoke with them and told them they needed to come before the Commission.

**Motion:** To **Adjourn** by P. Lopez. Seconded by C. Bethoney. Roll Call Vote: Lopez-YES; Bethoney-YES; Adams-YES; Williams-YES. Voted 4-0-0.

Meeting adjourned at 7:07 PM.

Respectfully submitted,

---

Judith Lizardi  
Recording Secretary