

BOH MEETING MINUTES

12/06/2023

In attendance: Bridget Sweet, Chair; Jeffrey Harris, Member; Cathleen Liberty, Director; Ginny McNeil, Health Agent; Alisha Sullivan, Public Health Nurse; John Robertson, Shared Service Grant Regional Inspector; Epidemiologist Cassia Monteiro; Maureen Canesi, Administrative Assistant and Kim Mu-Chow

CALL TO ORDER: ► Chair Sweet called the meeting to order at 5:00 pm.

APPROVAL OF MINUTES: ► November 1, 2023.

► **MOTION to Approve the November, 2023 meeting minutes by Harris. SECOND by Sweet. No discussion.** ► **ROLL CALL VOTE: Harris-YES; Sweet-YES;** ► **VOTE: Yes-2, No-0, Absent-0.**

Reorganization - Board of Health

Chair Sweet welcomed Kim Mu-Chow as the new member to the Board of Health.

► **MOTION by Kim Mu-Chow nominated Bridget Sweet as Board of Health Chair. SECOND by Harris.** ► **No discussion.** ► **ROLL CALL VOTE: Mu-Chow-YES; Harris-YES;** ► **VOTE: Yes-2, No-0, Absent-0.**

► **MOTION by Kim Mu-Chow nominated Jeffrey Harris as Board of Health Vice Chair. SECOND by Sweet.** ► **No discussion.** ► **ROLL CALL VOTE: Mu-Chow-YES; Sweet-YES;** ► **VOTE: Yes-2, No-0, Absent-0.**

Discussion on the Bylaw to amend the code for the Town of Franklin, Chapter 139, Sewers

Director Liberty reviewed the Bylaw and changes: enforcing grease traps for new and existing businesses and changes to FOG (fog, oil, grease) violations.

Vote to approve a local upgrade at 6 Bunny Drive

► **MOTION to approve request for a local upgrade on increase of the maximum allowable cover; systems components for repair only at 6 Bunny Drive by Harris. SECOND by Mu-Chow.** ► **No discussion.** ► **ROLL CALL VOTE: Harris-YES; Mu-Chow-YES; Sweet-YES** ► **VOTE: Yes-3, No-0, Absent-0.**

Metacomet Shared Service Grant Inspector Update

Regional Inspector John Robertson updated the board with the Regional Inspector Report for the month of November, 2023.

Metacomet Public Health Nurse Update

Public Health Nurse Alisha Sullivan updated the board with the Public Health Report for the month of November, 2023.

Metacomet Shared Service Grant Epidemiologist Update

Epidemiologist Cassia Monteiro updated the board with the Epidemiologist Report for the month of November, 2023.

CITIZENS COMMENTARY

ADJOURNMENT

► MOTION to adjourn at 5:24 by Harris. SECOND by Mu-Chow. ► No discussion. ► ROLL CALL VOTE: Harris-YES; Mu-Chow-YES; Sweet-YES ► VOTE: Yes-3, No-0, Absent-0.

Respectively submitted by: Maureen Canesi